

**MINUTES
OF THE
BOARD OF DIRECTORS
OF THE
KENTUCKY RIVER AREA DEVELOPMENT DISTRICT
HELD
FEBRUARY 22, 2017**

CALL TO ORDER AND WELCOME

Chairman Judge Dennis Brooks called the meeting to order.

INVOCATION

Mayor Charles Long gave the invocation.

PLEDGE OF ALLEGIANCE

Chairman Judge Dennis Brooks led in the Pledge of Allegiance to the Flag.

CALL OF ROLL

Secretary Judge Scott Alexander called the roll with the following members present:

**Denotes designated representative*

<i>BREATHITT</i>	-	<i>Judge J.L. Smith Mayor Rose Wolfe Ellis Tincher</i>
<i>KNOTT</i>	-	<i>Judge Zach Weinberg Mayor Tracy Neice Mayor Scott Cornett Larry Parke Greg Mullins</i>
<i>LEE</i>	-	<i>Judge Steve Mays *Everett Marshall Phyllis McCord Reverend Floyd Johns</i>
<i>LESLIE</i>	-	<i>Judge Jimmy Sizemore Mayor Carol Joseph Hiram Cornett</i>
<i>LETCHER</i>	-	<i>Mayor Todd DePriest Jack Burkich James McDannel</i>
<i>OWSLEY</i>	-	<i>Judge Cale Turner Mayor Charles Long Dale Bishop</i>

PERRY - *Judge Scott Alexander*
Mayor Jimmy Lindon
Freddie Combs
Meriwether Wash-Hall

WOLFE - *Judge Dennis Brooks*
Pam Pilgrim
Shirley Halcomb

APPROVAL OF MINUTES

A motion was made by Mayor Rose Wolfe to approve the minutes of the January 25, 2017 Board of Director's Meeting; Motion seconded by Dale Bishop; with no objections the motion carried.

APPROVAL OF FINANCIAL REPORT

A motion was made by Dale Bishop to approve the Treasurer's Report as presented; Motion seconded by Mayor Scott Cornett; with no objections the motion carried.

PHYSICAL RESOURCE PROGRAM REVIEW

Annette Napier brought everyone's attention the "KRADD Physical Resources Department Project Update" handed out to everyone giving an update on what the Physical Resource Department is doing and what they are involved in currently explaining that the Physical Resource Department takes care of water, sewer, recreation, tourism, transportation, community and economic development type projects and are usually involved from beginning to end (from the idea, to grant writing and administration and to closing out the projects).

See Attachment: KRADD Physical Resources Department Projects Update and Upcoming Grant Cycles.

Annette introduced the Physical Resource staff as follows: Jennifer McIntosh; Angelia Hall, Gladys Slone, John Chester, Eunice Holland and, new to the Physical Resources staff as of February 1, Donna Hardin.

Annette announced that KRADD is also working on the planning of a workshop for fundraising and effective grant development. Dr. Robert F. Long, former Kellogg Foundation Vice President will present the workshop. Tentatively, the workshop will be on May 19th at Buckhorn Lake State Park.

Annette announced the first Brownfields Advisory Committee will be held at the Conference Center in the Perry County Park on March 2nd.

BUSINESS

ADF Projects

Mayor Charles Long reported that the ADF Committee had the following projects for consideration:

- **CITY OF HYDEN** - \$1,086 – toward the purchase of outdoor Christmas decorations
- **CITY OF HINDMAN** - \$900 – toward the purchase of a computer

Jim McDannel made a motion to accept the ADF Projects as presented: Seconded by Dale Bishop; with no objections the motion carried.

Employment Contract

Mike Miller brought to everyone's attention a copy of the employment contract that was given to everyone at the January Board Meeting stating that the attorney hadn't had time to edit a couple of things as follows:

- ❖ *On the first page the address needs changed from PO Box 239, Hazard, KY 41702 to 941 N. Main Street, Hazard, KY 41701. As of June 1st KRADD will begin using the physical address rather than the PO Box.*
- ❖ *On Page 4, under #5 (Compensation) It needs to state bi-weekly rather than bi-monthly.*

Mike explained that this is the last step to ensure KRADD is complying with the By-Laws.

Mayor Scott Cornett made a motion to accept the employment contract with changes as stated above; motion seconded by Mayor Tracy Neice.

OTHER BUSINESS

Census Data Update

John Chester spoke briefly about Local Update of Census Addresses (LUCA) Program stating that this is the only opportunity for cities and counties to be allowed to submit residential address lists for all jurisdictions. This information is intellectual property of the counties and most all 911 Offices have this information. It is very important that these addresses are submitted so they get counted even though the people are not surveyed.

John stressed that accuracy and completeness of the address list is critical to the accuracy and completeness of the Census.

John stated that another important thing to double check is boundaries and annexations to ensure they have been accurately mapped with the Secretary of State as well as the Census Bureau. Do not just assume they are correct.

John stated that he is available to help the cities and counties in any way he can with this process.

New Employee Introductions

Mike Miller noted that Annette had introduced new staff member Donna Hardin earlier as Grant Writer as he introduced and welcomed Whitley Doughman and Crystal Campbell both CDO Support Brokers.

Other

Mike Miller announced that House Bill 189 has been filed and made it through committee. This bill will impact how the ADD's report to the LRC. With the exception of the additional reporting requirements the ADD's will have with LRC, there are only two things we have not been posting on the web-site that we will start posting. The bill will not affect how the ADD operates and all ADD directors are in support of it.

ADJOURNMENT

With no further business to discuss Mayor Tracy Niece made a motion to adjourn; motion seconded by Everett Marshall; with no objections the motion carried.

Judge Dennis Brooks, Chairman

Judge Scott Alexander, Secretary