

**MINUTES
OF THE
BOARD OF DIRECTORS
OF THE
KENTUCKY RIVER AREA DEVELOPMENT DISTRICT
HELD
MAY 24, 2017**

CALL TO ORDER AND WELCOME

Vice-Chairman Mayor Todd DePriest called the meeting to order.

INVOCATION

Mayor Charles Long gave the invocation.

PLEDGE OF ALLEGIANCE

Vice-Chairman Mayor Todd DePriest led in the Pledge of Allegiance to the Flag.

CALL OF ROLL

Secretary Judge Scott Alexander called the roll with the following members present:

**Denotes designated representative*

<i>BREATHITT</i>	-	<i>Mayor Rose Wolfe *Mildred Lee Rogers Gary Campbell</i>
<i>KNOTT</i>	-	<i>Judge Zach Weinberg Mayor Tracy Neice Larry Parke Greg Mullins</i>
<i>LESLIE</i>	-	<i>Judge Jimmy Sizemore Mayor Carol Joseph Eugene Stewart Hiram Cornett</i>
<i>LETCHER</i>	-	<i>Mayor James W. Craft Mayor Todd DePriest Jack Burkich</i>
<i>OWSLEY</i>	-	<i>Judge Cale Turner Mayor Charles Long Dale Bishop</i>
<i>PERRY</i>	-	<i>Judge Scott Alexander Freddie Combs Meriwether Wash-Hall</i>

APPROVAL OF MINUTES

A motion was made by Mildred Lee Rogers to approve the minutes of the April 26, 2017 Board of Director's Meeting; Motion seconded by Mayor James W. Craft; with no objections the motion carried.

APPROVAL OF FINANCIAL REPORT

Judge Zach Weinberg inquired about how the revenue compares with the most recent revenues in the financial report.

Mike Miller explained that it is still about the same as it was last month. 1) The State is approximately 45 days date late in reimbursement on the Aging Services Program. The ADD received part of the March reimbursement and April is still owed to the ADD.

A motion was made by Judge Zach Weinberg to approve the Treasurer's Report as presented; Motion seconded by Gary Campbell; with no objections the motion carried.

BUSINESS**ADF Project**

Mayor Charles Long reported that the ADF Committee had the following project for consideration:

- *City of Fleming Neon - \$1,373 – toward the renovation of the handicap ramp at city hall.*

Mayor James W. Craft made a motion to accept the ADF Project as presented: Seconded by Judge Cale Turner; with no objections the motion carried.

Audit Committee Report

Mike Miller announced that there was an Audit Committee Meeting immediately prior to this meeting to review the FY-2018 Proposed Budget and the Committee recommended approving the budget as presented and taking it before the full board for approval. The assumptions for the FY-2018 Proposed Budget were as follows.

- *Federal and State funds would remain the same.*
- *There is a \$63,600 Building Loan Payment, with \$36,000 in additional rental income from the building.*
- *The majority of the Aging Pass through funds was moved in In-house services since the ADD now operates five centers.*
- *Utilities will increase due to the purchase of the building.*
- *Personnel costs have increased because we have added 11 new staff members at the senior centers.*
- *A 3% raise for employees was included in the personnel costs. The cost of living was 2.4%*

Mayor James Craft made a motion to approve the recommendation of the Audit Committee to approve the FY-2018 Budget as presented; Motion seconded by Larry Parke; with no objections the motion carried.

KRADD Vehicle Maintenance Program Policy

Mike Miller brought to everyone's the KRADD Vehicle Maintenance Program Policy that was handed out to everyone explaining that this policy has become necessary since the ADD has taken over operations of five senior centers. The vans were bought with federal funds and the ADD is now responsible for the maintenance of the said vehicles and there are certain recording requirements in place. The maintenance policy addresses each of the requirements.

Mayor Tracy Neice made a motion to approve the Vehicle Maintenance Program Policy as presented; Motion seconded by Gray Campbell; with no objections the motion carried.

Personnel Policy Change

Mike Miller explained that the wording on the "Rest Periods" section of the Personnel Policies. Currently it reads "The District wants you to take a break from work at regular intervals" and needs to be changed to read "The District wants you to take two (2) breaks from work per day. Rest periods are ten (10) minutes with one in the morning and one in the afternoon". This way will comply with Federal Laws which states that for every four hours there will be a 10 minute break.

Mayor James W. Craft made a motion to accept the Personnel Policy change as presented; Motion seconded by Gary Campbell; with no objections the motion carried.

OTHER BUSINESS

Mayor James W. Craft thanked Annette Napier for her help in securing a \$1 million ARC grant and stated that she also earned \$40,000 for KRADD from this grant.

Mike Miller explained that this is the first time that any of the ADD's have been allowed to administer ARC funds and hopefully this will be another source of income in the future for the ADD's. Historically USDA administered all of the ARC grant funds therefore you had to comply with all USDA requirements.

Mike Miller gave an update on health issues of board members Jim McDannel, Reverend John Pray, and Kim King as well as her family.

John Chester spoke briefly about Ransom Ware Virus showing a screen shot of what the latest one actually looks like explaining how it is different. He also gave some detail on how BitCoin came about, how it is designed, and explaining that it is a non-traceable internet banking exchange.

John explained that KRADD uses Crypto Prevent anti-ransom ware software to help protect from Ransom Ware Virus and they have negotiated with the software owners and they will allow this to be installed on the cities and counties computers if they are not running another anti-ransom ware software program at this time. John explained that KRADD can't give the program to the cities and counties but they will allow the ADD to go to the cities and counties and install it. John explained that he will also be sending an email out regarding this and if anyone is interested to please let him know. He should be able to do an office within a day.

Jennifer McIntosh announced that KRADD is hosting a Water/Wastewater Operator and Elected Officials Training on Tuesday, May 30th in the KRADD Conference Center located in the Perry County Park. Friday, May 26th is the deadline date for registration. The registration fee is \$10 and lunch is provided. 6.0 Credit Hours of Continuing Education will be received.

ADJOURNMENT

With no further business to discuss Mayor Tracy Neice made a motion to adjourn; Motion seconded by Judge Zach Weinberg; with no objections the meeting was adjourned

Judge Dennis Brooks, Chairman

Judge Scott Alexander, Secretary