

*MINUTES
of the
BOARD OF DIRECTORS
of the
KENTUCKY RIVER AREA DEVELOPMENT DISTRICT
Meeting Conducted by Hybrid
May 22, 2024
12:30pm*

CALL TO ORDER AND WELCOME

Judge Jeff Dobson, Chairman, called the meeting to order.

INVOCATION

Mr. Larry Parke gave the invocation.

PLEDGE OF ALLEGIANCE

Judge Jeff Dobson, Chairman, led in the Pledge of Allegiance.

CALL OF ROLL

Mr. Craig Lindon, Vice Chairman, called the roll with the following members present:

- BREATHITT** - Mayor Laura Thomas
Mr. Drewey Lovins
Mr. Gary Campbell
Ms. Susan Harley
- KNOTT** - Judge Jeff Dobson, Chairman
Mayor Trish Hall
Mayor Scott Cornett
Mr. Larry Parke
Mr. Larry Perkins
- LEE** - Mayor Scott Jackson
Mr. Everett Marshall
- LESLIE** - *Ms. Jennifer Laura Bowling, DR for Judge William Lewis
Mr. Hiram Cornett
- LETCHER** - Judge Terry Adams
Mayor Tiffany Craft
Mr. Fred Hall
- OWSLEY** - Judge Zeke Little, Jr.
Mayor Nelson Bobrowski, Parliamentarian
- PERRY** - Judge Scott Alexander
*Mr. Carlos Campbell, DR for Mayor Donald "Happy" Mobelini
Ms. Meriwether Wash-Hall

WOLFE - Mayor Kathi May
Ms. Pam Pilgrim
Mr. Craig Lindon, Vice Chairman

Quorum verified by Mr. Craig Lindon, Vice Chairman: Twenty-four (24) members present with eight (8) counties represented, therefore, meeting commenced. (*Denotes Designated Representative or Proxy.)

KRADD Staff - Ms. Michelle Allen, Executive Director
Ms. Kimberly Sapp-Allen, Office Manager
Ms. Melissa Brewer, Community and Economic Development Planner
Ms. Karlena Campbell, Human Services Manager/Aging & Finance Manager
Mr. Shane Campbell, IT Specialist
Mr. Chance Clair, Regional Disaster Coordinator
Ms. Kimberly Coomer, Associate Director of Finance
Ms. Sally Engle, Community and Economic Development Planner
Mr. Josh Hall, Community and Economic Development Planner
Ms. Katie Hudson, Administrative Assistant
Ms. Kim Ison, Community and Economic Development Planner
Ms. Jennifer McIntosh, Associate Director of Community & Ec. Development
Mr. Scott Melton, Transportation Planner
Ms. Autumn Mullins, Assistant Director of Human Services
Ms. Lisa Napier, Assistant Director of Community & Economic Development
Ms. Stacie Noble, Associate Director of Human Services
Mr. Trevor Pollard, Community and Economic Development Planner
Ms. Kaitlin Slone, Assistant Finance Officer

APPROVAL OF MINUTES

A motion was made by Mr. Drewey Lovins to approve the April 24, 2024 Board Meeting Minutes as presented; the motion was seconded by Judge Zeke Little, Jr.; all in favor with none opposed, motion carried.

APPROVAL OF TREASURER'S REPORT

A motion was made by Mr. Everett Marshall to approve the April 2024 Treasurer's Report as presented; the motion was seconded by Judge Terry Adams; all in favor with none opposed, motion carried.

ELDER ABUSE TRAINING

Ms. Stacie Noble, Associate Director of Human Services, gave a presentation regarding Elder Abuse—Understanding and Preventing Elder Abuse Is Important. Ms. Noble detailed spotting the signs of elder abuse, and encouraged anyone who may suspect elder abuse to contact 1-877-597-2331 to report it. A copy of the presentation is included in the official record.

WRIS SYSTEM

Ms. Lisa Napier, Assistant Director of Community and Economic Development, gave a presentation regarding "WRIS Portal: Water Resource Information System, What it is and how to use it." Ms. Napier explained to those in attendance how to access the profile by county and city. A copy of which is included in the official record.

BUSINESS

(1) Program Updates:

- (A)** *Ms. Stacie Noble, Associate Director of Human Services, presented an update to the Board for the programs under her supervision. A copy of which is included in the official record.*
- (B)** *Ms. Jennifer McIntosh, Associate Director of Community and Economic Development, presented an update of programs under her leadership to the Board. A copy of which is included in the official record.*

(2) Personnel Committee Report:

Mr. Larry Parke informed the Board and those in attendance regarding the recommendations and discussions of the Personnel Committee Meeting on May 13, 2024. A copy of those minutes is included in the official record, and recommendations to the Board are as follows:

- 1. The Committee chose the option of pay grade + CPI + evaluation score incentive. Mr. Gary Campbell made the motion to approve this recommendation be presented to the Board; Mr. Larry Parke seconded the motion, all in favor with none opposed, motion carried.*
- 2. The Committee chose to change the pay grade schedule to create the position of Assistant Director of Community and Economic Development; similar to the previous additions of Assistant Director of Human Services and Assistant Director of Finance. Mr. Larry Parke made the motion to approve this recommendation be presented to the Board; Mr. Gary Campbell seconded that motion, all in favor with none opposed, motion carried.*
- 3. The Committee completed the Annual Performance Review of Ms. Michelle Allen, Executive Director. Ms. Michelle Allen, Executive Director and Ms. Kim Coomer, Associate Director of Finance left the room while the review was being performed and discussed. Ms. Karlena Campbell, Human Resource Manager/Aging & Finance Manager remained and notated responses for personnel files and official records.*

Mr. Larry Parke then asked for a motion to approve the recommendations of the Committee, as well as an increase to the Executive Director's pay pursuant to the cost of living raise of 3.5%, in addition to an increase based on the annual performance review score. Mr. Drewey Lovins made the motion to approve all as presented; Ms. Pam Pilgrim seconded the motion, all in favor with none opposed, motion carried.

(3) FY 2025 Budget Approval:

Ms. Kim Coomer, Associate Director of Finance, presented the FY 2025 Budget to the Board. A copy of which is included for the official record. Judge Zeke Little, Jr. made the motion to approve as presented; Mr. Drewey Lovins seconded the motion, all in favor with none opposed, motion carried.

(4) Vehicle Approval:

Ms. Michelle Allen, Executive Director, informed those in attendance, as instructed by the Board during last month's meeting, she has obtained several different prices/options regarding a pick-up truck purchase. The Department for Aging and Independent living has committed to paying one half the cost of a pick-up truck which will be mainly utilized for the moving of items for aging events, i.e. senior games, moving items between senior centers, and to and from KRADD locations. Ms. Allen obtained quotes of \$41,000 to \$45,000 for the purchase of a basic, four-wheel drive, four door pick-up;

\$50,000 for a cargo van; and \$70,000 to \$80,000 for a boxed truck. Additionally, a 12' boxed trailer purchase would be around \$5,000. Judge Terry Adams also stated that KRADD needed a boxed trailer as well. Judge Terry Adams made the motion to approve the purchase of a four-wheel drive, four door pick up truck, with KRADD paying ½ the cost of the purchase; as well as obtaining bids for the purchase of a boxed trailer. Ms. Pam Pilgrim seconded the motion, all in favor with none opposed, motion carried.

- (5) Building Update: Ms. Michelle Allen, Executive Director, addressed the Board regarding the needed repairs to the first-floor finance department. Ms. Allen stated that bids for the tear out and debris removal of the 15X15 section had been received from Matt White Construction \$8,000; Vannarsdall Construction \$5,300.00; and B & B Utilities \$7,100.00. Judge Jeff Dobson, Chairman, advises to start with the lowest bidder, call each and ask when they can begin, calling each. Then when the one that can start on the project and have it done at the earliest, go with them. Use a 14-day completion time. A motion was made by Mr. Drewey Lovins to call Vannarsdall Construction as the lowest bidder, determine whether they can begin within a week, completing the project within 10-14 days; based on the determination, go on to the next lowest bidder if necessary; motion was seconded by Judge Zeke Little, Jr., all in favor with none opposed, motion carried.

OTHER BUSINESS

No other business.

ADJOURNMENT

At this time, with no other business to discuss, Judge Jeff Dobson, Chairman, requested a motion to adjourn. Mr. Craig Lindon, Vice Chairman, made the motion to adjourn; Mr. Everett Marshall seconded the motion, all in favor with none opposed, motion carried, and the meeting was adjourned.



Judge Jeff Dobson, Chairman



Judge Jeff Noble, Secretary

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